Empowering You and YOU-th
To Make Our Voices Heard

Tuesday, March 4th – Friday, March 7th, 2025 ● Baltimore Marriott Waterfront ● Baltimore, MD

SAHM 2025 ANNUAL MEETING

SIG Session Proposals Instructions
Submission Deadline: October 10, 2024

SAHM 2025 Annual Meeting
Empowering You and YOU-th To Make Our Voices Heard
March 4 - March 7, 2025
Baltimore Marriott Waterfront
Baltimore, Maryland

Submit a Proposal

The SAHM 2025 Annual Meeting will bring together interprofessional adolescent and young adult health professionals from diverse communities. This Annual Meeting will focus on the translation of the SAHM aspirational pillars (research, policy, advocacy, intervention, and clinical care) into tangible, positive impacts for adolescents and young adults. Advocacy will be a key focus of the conference, and participants will expand their knowledge and comfort to collaborate with and intervene for youth to improve health outcomes across the globe.

The Program Committee strives to include as many SIGs as possible given the space constraints of the meeting locale. As a result, we are offering an alternative option for SIGs to host a virtual SIG meeting at a time of their choosing during the two weeks prior to the start of the SAHM meeting or the week immediately after. SIGS will only be provided with the opportunity to host either an in-person or virtual meeting.

Submission Deadline October 10, 2024

Before you begin the submission process, carefully read the following:

- SIG sessions are one hour long and do not offer CME/CE.
- Only currently established SIGs are eligible to submit a proposal for the annual meeting. Visit the SAHM SIG webpage for a complete list of established SIGs as well as information on how to form a new SIG.
- Proofreading is the responsibility of the submitting organizer. Review and proofread your submissions carefully. Submissions will be listed exactly as the proposal is submitted on the SAHM meeting website and in the mobile app.
- SIGS will only be provided with the opportunity to host either an in-person or virtual meeting.

Virtual SIG Meetings

- SIG meetings held virtually via Zoom will be scheduled based on the SIG leader's preference anytime either during the two weeks prior to the start of the 2025 SAHM Annual Meeting or the week immediately after.
- SIG Presenters are not required to be registered to attend SAHM AM25 to participate in the virtual SIG.
- Virtual SIG meetings will be free to attend for all SAHM members and non-member SAHM AM25 registered attendees.
- Virtual SIG Meetings will be promoted by SAHM HQ starting in December.
- Virtual SIG Meetings will be listed within the AM25 Mobile App and SAHM website.
- A SAHM staff member will be on hand during each virtual SIG meeting to assist with any logistical needs – *(polls, handout distribution, etc.)*.

In-Person SIG Meetings

- SIG presenters agree to present in person at the time and date assigned by the Program Committee.
- All presenting organizers are required to register to attend the meeting at the standard rates based on training and membership status. No registration discounts or waivers will be given.
- Meeting room accommodation includes a laptop, projector and projector screen. Should the number of in-person meeting requests exceed our space limitations, SIGs may be asked to host a meeting in a room without audio/visual support.

SIG MEETING SUBMISSION INFORMATION REQUIREMENTS
Your SIG submission must include all the following:

- **SIG Name**

- **Requesting In-Person or Virtual Meeting Space**

- **SIG Meeting description:** *(750 words or less)*. In this description include how the session will be organized. *(e.g. potential topics of discussion, how the attendees will be engaged, any work products or action plans to be produced during the session)*

- **Contact information for each session leader:** Full name, degrees/licensures /certifications, professional title, institution, and e-mail address. Leaders will be listed in the mobile app in the same order in which they are entered in this section. The primary leader (name listed first) will serve as the designated contact for all correspondence related to the chosen SIG.