Virtual SIG Meeting Request Instructions

Request Deadline: October 7, 2025

Submit a Request

This year, we're excited to offer Special Interest Groups (SIGs) the opportunity to host impactful virtual meetings for all SAHM Members and attendees – regardless of whether they are attending this year's Annual Meeting. This is your chance to dive into key issues, enable the exchange of ideas, and foster collaboration on clinical or research projects.

The Program Committee invites SIGs to host a virtual meeting leading up to the SAHM Annual Meeting or shortly after. For SIGs that are unable to meet virtually, a limited number of opportunities are available to meet at the SAHM Annual Meeting. Please note that meeting opportunities are limited due to space constraints at the venue.

SIGs can choose to either:

- Host a virtual meeting two weeks prior to the Annual meeting between February 16 - 27, 2026

or

- Host a virtual meeting the week immediately after between March 9-13, 2026

or

- Host an in-person meeting during the SAHM Annual Meeting between March 3-6, 2026

Please note: SIGs can host either one virtual meeting or one in-person, but not both.

Before you begin the submission process, carefully read the following:

- SIG Meetings are one hour long and do not offer CME/CE.
- Only currently established SIGs are eligible to submit a meeting request. Visit the SAHM SIG webpage for a complete list of established SIGs as well as information on how to form a new SIG.
- Proofreading is the responsibility of the submitting organizer. Review and proofread your submissions carefully. Submissions will be listed exactly as the meeting request is submitted on the SAHM meeting website and in the mobile app.

- SIGS will only be provided with the opportunity to host either an in-person or virtual meeting.

Virtual SIG Meetings

- SIG meetings held virtually via Zoom will be scheduled based on the SIG leader's preference anytime either during the two weeks prior to the start of the 2026 SAHM Annual Meeting between February 16-27, 2026 or the week immediately after between March 9-13, 2026.
- SIG Presenters are not required to be registered to attend SAHM AM26 to participate in the virtual SIG.
- Virtual SIG meetings will be free to attend for all SAHM members and non-member SAHM AM26 registered attendees.
- Virtual SIG Meetings will be promoted by SAHM HQ starting in December.
- Virtual SIG Meetings will be listed within the AM26 Mobile App and SAHM website.
- A SAHM staff member will be on hand during each virtual SIG meeting to assist with any logistical needs – *(polls, handout distribution, etc.).*

In-Person SIG Meetings

- SIG presenters agree to present in person at the time and date assigned by the Program Committee.
- All presenting organizers are required to register to attend the meeting at the standard rates based on training and membership status. No registration discounts or waivers will be given.
- Meeting room accommodation includes a laptop, projector and projector screen. Should the number of in-person meeting requests exceed our space limitations, SIGs may be asked to host a meeting in a room without audio/visual support.

SIG MEETING SUBMISSION INFORMATION REQUIREMENTS
Your SIG submission must include all the following:

- **SIG Name**

- **Select Meeting Format:** Virtual Meeting or In-Person Space

- **SIG Meeting description:** *(750 words or less)*. In this description, please include how the meeting will be organized. *(e.g. potential topics of discussion, how the attendees will be engaged, any work products or action plans to be produced during the meeting)*

- **Contact information for each meeting leader:** Full name, degrees/licensures /certifications, professional title, institution, and e-mail address. Leaders will be

listed in the mobile app in the same order in which they are entered in this section. The primary leader (name listed first) will serve as the designated contact for all correspondence related to the chosen SIG.